

**Sugarland Run Homeowners Association
200 Greenfield Court
Sterling, VA 20164
703-430-4500
703-430-4501 (fax)**

Account # _____

APPLICATION FOR ARCHITECTURAL IMPROVEMENT

For complete information on the Architectural Review Committee and procedures, please refer to the ARC Guidelines and the Declaration of Covenants, Conditions and Restrictions.

NAME: _____ DATE: _____

ADDRESS: _____

SINGLE FAMILY: _____ TOWNHOUSE: _____

PHONE NUMBER: (H) _____ (W) _____

CURRENT SIDING COLOR: _____ CURRENT ROOF COLOR: _____

CURRENT TRIM COLOR: _____ CURRENT WINDOW COLOR/MATERIAL: _____

DESCRIPTION OF PROPOSED IMPROVEMENT:

ESTIMATED START DATE: _____

ESTIMATED END DATE: _____

I agree to comply with the Declaration of Covenants, Conditions and Restrictions, ARC Guidelines and County building codes in making the above improvement(s). Permission is hereby granted for the members of the ARC and appropriate SRHOA staff to enter onto my property to make reasonable inspections of the requested improvement location(s). **I understand that the display of Contractor signs is NOT permitted.**

OWNERS SIGNATURE

DATE

ARC DECISION

ARCHITECTURAL REVIEW APPLICATION INFORMATION

SPECIAL NOTE: Loudoun County may require a building permit for a specific proposed project. Approval of the SRHOA Architectural Review Committee does NOT exempt owners from obtaining the proper permits from the County. In addition to all Association requirements, all County regulations must be followed when making any alterations to your property.

Drawings MUST be to scale. Provide ALL dimensions, including heights, width, roof slope/pitch, etc. on new construction. Provide a list of all materials to be used in the proposed construction.

Certified plats will be required for new construction, including additions to a present Structure, new structures on the lot, playhouses, sheds, fences, etc. Area of proposed construction must be indicated on the plat. Plats are NOT required for painting, storm windows, rafter enclosures, etc.

Fence applications must indicate existing fences on adjoining lots. Concurrence of adjoining lot owners MAY be required for fence applications, where a new fence will touch on a property line. Proposed fences that will adjoin an existing fence must have the approval of the adjoining property owners.

Present colors and any proposed colors MUST be indicated. Applications for colors NOT on the ARC approved color chart must be accompanied by the actual color samples.

Photographs of existing conditions are helpful to the ARC for determining approval of exterior modifications.

Changes in grade or other conditions that will affect drainage MUST be indicated. Applications may be disapproved if adjoining properties are adversely affected by drainage changes.